



Tip of the Month

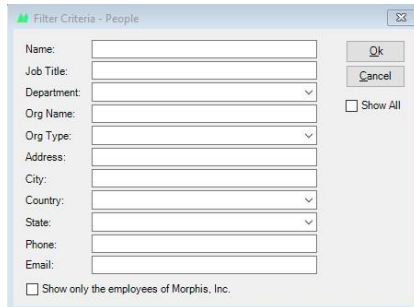
Exporting Email Addresses from Morphis

To export email addresses from Morphis, complete the following steps:

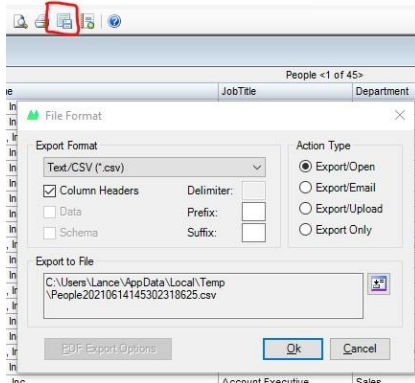
- In the UI, click on the “People” icon:



- Enter the search criteria from the pop up and click “ok”:



- Once the results are produced, click and highlight all of the emails you would like to export. Then click the “Export Data” button on the top toolbar:



- Select the criteria for your export (format, file location, action type, etc) and then click “Ok”.
- This will create your export file and you will have access to all the emails you just exported.
- If you have any questions: Please contact support at (MorphisSupport@morphisinc.com)